



## Osaka Metropolitan University

3-3-138 Sugimoto, Sumiyoshi-ku, Osaka-shi, 558-8585 Japan

COIL Promotion Office: <http://www.coil.osaka-cu.ac.jp/en/>



In April 2022, Osaka City University and Osaka Prefecture University united to form the Osaka Metropolitan University (OMU), which is the largest public university in Japan.

# **SIGLOC-online** **Socially Innovative Global Classroom: Online** **Application Guidelines**

Ver. 20230222

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**Theme:** SDGs: Social Innovation in your local community toward solving global issues

**Topics:**

- Circular economy and local supply chain
- Civic pride and local community

For the **SIGLOC-online Schedule**, please see the SIGLOC-online Call For Site.

[\*\*SIGLOC-online Call For Site\*\*](#)

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### 1. Program Outline:

As a school selected for the FY2018 Inter-University Exchange Project of the Ministry of Education, Culture, Sports, Science and Technology, Japan, Osaka Metropolitan University (OMU) is implementing a *Program to Develop Collaborative Social Innovators* that uses Collaborative Online International Learning (COIL).

The university is implementing an entirely online-version of the program entitled ***Socially Innovative Global Classroom: Online (SIGLOC-online)***. We are recruiting students to participate in this program.

### 2. Purpose of the SIGLOC Program:

The purpose of this program is to cultivate social innovators. Social innovation refers to solving social problems through new products, services, and systems. By collaborating with students from other countries, the program will cultivate the ability to “discover issues” and the ability to “find solutions”, and train people who possess the ability to “implement those solutions”. This program aims to yield people who are self-motivated, creative problem-solvers that find solutions to issues that involve, but are not limited to, the government, NPOs or corporations in the future. Specifically, we **focus on “three abilities”** that are as follows:

### 1) Ability to Identify Social Issues

When facing social problems, it is necessary to think about the problem within the context of its surroundings (i.e., the environment, social background, and social framework such as laws and customs). As one cannot see his/her own face without a mirror, the context in which a problem is occurring cannot be discovered unless it is viewed from a different angle or perspective. By studying and discussing issues with students from other countries, participants will enhance the ability to discover the context and core of the issues faced as well as find new solutions.

### 2) Ability to Find Creative Solutions

Solving a problem requires creativity. Problems that could be solved without creativity, would have already been resolved. The program cultivates a variety of viewpoints by placing issues in a new context, and giving individuals the ability to find creative solutions, produce new products, services, and systems.

### 3) Ability to Implement a Solution

Creation of products, services, and systems for a new context can become socially significant when it is accepted by all stakeholders. To achieve this goal, people in various positions, such as the staff in government, NPOs, corporations, and local communities, need to transcend barriers for cross-sector collaboration. The program encourages participants to acquire an ability to implement the problem's solution regardless of their positions.

## 3. Characteristics of the SIGLOC-online:

- All participants will participate remotely from their own place during the entire period
- Collaborative and active learning with multi-national participants
- Interaction with other participants in every session whether synchronously or asynchronously
- Conferral of a Certificate of Completion to the participants who meet the prescribed requirements

### about the program

- The program is held for three weeks.
- There are pre-tasks and post-tasks in addition to a three-week program.
- The program is rich in content and requires a lot of work every day.

[Notes]

- **The SIGLOC-online program** requires students to work 6 hours per day. In addition to individual study, the program is designed to be done through asynchronous pair work and group work. Students can plan their own study schedule by following the task instructions. Whenever possible, pair work and group work can be done together using Zoom etc., to ensure effective learning. It is recommended that students coordinate with their group members for such Zoom meeting(s) if necessary. Participants' **commitment to complete tasks on time** is one of the most crucial elements of the program.

#### 4. Program Format: Participating online

#### 5. Qualification Requirements for the Application:

Applicants must fulfill all the qualification requirements listed below:

- For the SIGLOC-online, undergraduate or graduate students that are currently enrolled in a university except for those in Japan.
- Those who understand the purpose of this program and are enthusiastic about participating.
- Sufficient English communication ability is required for non-native speakers of English.
- Those who can participate throughout the entire program.
- Those who can prepare a PC [not a mobile phone\*] to work / study in this program.  
\*A mobile phone does not have enough capacity / functions to work collaboratively with other students.
- Those who can use an unlimited Internet network during the program, or those who can use a pre-paid Internet network and bear its cost for the program.
- Those (students) who can obtain approval to list their university's faculty member or an advisor from their university as a reference.
- A student under the legal age of his/her country (e.g., 18 years old for Japanese students) needs to obtain the consent of his/her parent(s) or legal guardian.
- Those who can sign the agreement form after carefully reading the application form and the application guidelines.

#### 6. Rules of Compliance:

If you do not comply with all of the following, you cannot participate in the program.

- It is the participant's responsibility;
  - To attend all of the SIGLOC-online sessions.
  - To have a personal computer with a sufficient Internet connection environment throughout the program.
  - To submit pre-assignments prior to the program and participation in synchronous sessions (i.e., welcome session, final presentation and closing session) are required.

#### 7. How to Apply:

SIGLOC-online uses Google services such as Google Drive. You will not be able to continue tasks for the program unless you provide a suitable Gmail address for the program.

- **Step 1: Register your Gmail address**
  - You need to register your Gmail address which will be used in SIGLOC-online.
  - University email addresses that use the Gmail system CANNOT be used for registration. The mail address that you will use must end in @gmail.com.
- **Gmail Registration Form for the SIGLOC-online**  
**<https://forms.gle/ZTspxJ66MGFnt4Bf7>**
- **Step 2: Receive a Confirmation of Gmail Registration via email**
  - After registering your Gmail address with the form, you will receive an email to the registered Gmail address, providing the **URL of the SIGLOC-online Portal Site** where

- you can proceed to apply for the program.
- If you don't receive such an email from OMU-COIL Office, check your inbox and/or trash of the Gmail account.
- If you cannot find any messages, register your Gmail address once again.
- **Step 3: Access the Application Form**
  - Please access the SIGLOC-online Portal Site from your registered Gmail account.
  - You will find the table of the "**Application: Active Links.**" (It will appear below the table of "SIGLOC-online: Schedule".)
- **Step 4: Submit an Application Form**
  - Please select the active application link for the SIGLOC-online that you plan to participate in and access the Application Form to continue your application.
  - You need to fill all the information required(\*) in the Application Form.

[Note] (\*) information required:

- The application must include a minimum 100-word Statement of Purpose and a minimum 200-word Self Promotion Essay.
- Information about your "Reference Person" (e.g., a faculty member, academic advisor or staff member at the International Office at your university) is required. Please ask the reference person for permission to provide his or her email address to the COIL Promotion Office. We will inform your reference person that you have applied.

#### 8. Selection:

- Selection will be made by screening the submitted information. In addition, we may interview some of the applicants, if necessary.
- The applicants are comprehensively evaluated based on the selection criteria, which include the content of the application form that shows students' motivation, attitude towards learning; Self-introduction, an essay, overload schedule(\*), and so on.
  - (\*) For those who have exams, internships or other commitments during the SIGLOC-online period, please consider applying for other SIGLOC-onlines in the future. SIGLOC-online is held three times a year. Please see the SIGLOC-online Call For Site for the estimated schedule: [SIGLOC-online Call For Site](#)
- The selection results will be notified to all the applicants using the registered Gmail address.

#### 9. Fee:

- Program Participation Fee: **Free of charge**
- Participant's responsibility: Communication expenses, data collection and other expenses

#### 10. Others:

- The personal data in the submitted application documents will be managed properly by Osaka Metropolitan University. After the completion of these program-related projects, the documents will be destroyed.
- Participants need to register in Slack (group chat application) using their registered

Gmail address. While attending the SIGLOC-online, they will communicate with other participants and share information with them on Slack.

- All the participants will take diagnostic tests before and after the program for measurement of the educational effects of this program.
- **To Educators and/or Officers of International Students Affair:**  
If your school is interested in participating in SIGLOC-online as a part of class or special course, please contact us.

**11. Inquiries regarding the project:**

Osaka Metropolitan University, COIL Promotion Office

E-mail: [gr-las-coil\\_@omu.ac.jp](mailto:gr-las-coil_@omu.ac.jp)

SIGLOC Website: <http://www.coil.osaka-cu.ac.jp/en/training/>

**Program Schedule: See attached table on the next page**

## Program Schedule: See attached table of the schedule

The program schedule is based on Japan Standard Time (JST).

The program schedule and contents are subject to change.

Schedule of SIGLOC-online					
Week	Day of week	Session	Contents	Format	Extra-Curricular Activities
		<b>Orientation</b>	Read the Orientation material and quiz. ICT check (sync.) is available upon request.	individual work	
By the Welcome Session		<b>Pre-course Tasks</b>	MyOneslide, self evaluation, BEVI etc.	Individual work	
1	Mon	Session 1	<b>Welcome Session (*) (sync.)</b>	zoom	Cultural Activities  Zoom Channels: Quiz channel Photo and Chat channel  Group Activities: Group name and LOGO Get to know party (in-group)  For All: Hosting a cultural event
	Tue		Asynchronous debate on "Global Supply Chain"	Individual work	
	Wed		pair work		
	Thu		Feedback and reflection	Individual work	
	Fri	Session 2	Research and discussion of "Local Community"	Individual work	
	Sat				
	Sun				
2	Mon	Session 2	Research and discussion of "Local Community"	Individual work	
	Tue			Individual work	
	Wed			group work	
	Thu			Individual work	
	Fri	Session 3	Research and discussion of "Local and Global Sustainability"	Individual work	
	Sat				
Sun					
3	Mon	Session 3	Research and discussion of "Local and Global Sustainability"	Individual work	
	Tue			group work	
	Wed	Session 4	Final Presentation (*) (sync.)	zoom	
	Thu			Feedback and reflection	group work
	Fri			Closing Session (*) (sync.)	zoom
By the assigned date		<b>Post-course Tasks</b>	Submit the final products (a picture book and a reflection report) Course evaluation, self-evaluation, BEVI etc.	Individual work	
(*) Details will be announced. Welcome Session, Final Presentation and Closing Session will be synchronous sessions held via Zoom. The schedule will be determined by the participants' time zone.					